

Public Interests Disclosures – Internal Report Form

To be completed and submitted to a Nominated Disclosures officer or the Disclosures Coordinator
(outlined in PID Policy)

Details of the person making the disclosure (you can make an anonymous reporting by leaving this section blank)		
Name:		
Position:		
Business Unit:		Preferred method of contact
Telephone:		☐ Telephone
Email		☐ Email
Details of the disclosure		
Description: • <i>What happened?</i> • <i>Where did this happen?</i> • <i>When did this happen?</i> • <i>Is it still happening?</i> (Attach additional pages if required)		
How did you become aware of this?		
Name and position of people involved in the wrong doing:	Name	Position
Attach any additional relevant information or indicate where supporting evidence may be found	Supporting Evidence	Attached
Name and position of other people who may have additional information	Name	Position
Statement		
I honestly believe that the above information shows or tends to show wrongdoing		
Signature of reporter (Do not sign if you want to make an anonymous report)		Date report submitted (must complete)