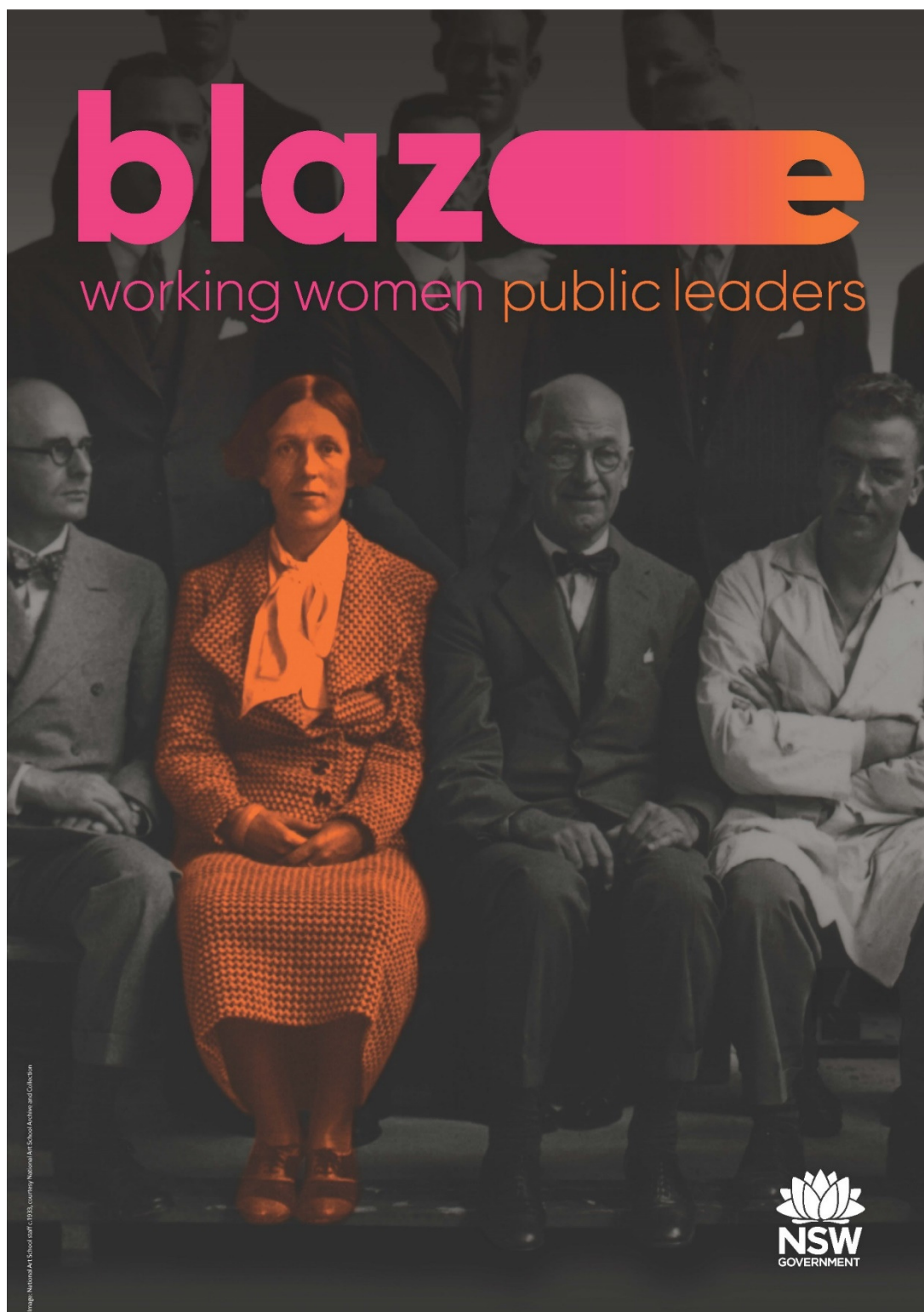




A NSW State Archives touring exhibition

Select from a variety of *Blaze* exhibition elements to tailor an exhibition to suit your venue's size, objectives and resources

September 2019

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1. EXHIBITION OVERVIEW

Blaze: Working Women, Public Leaders explores the stories and achievements of women who have served lead roles in the NSW public sphere from the 1860s to the present. *Blaze* gives voice to remarkable trailblazers from the past and offers insights and perspectives from women today about their unique and diverse journeys of leadership.

Venues are invited to host the touring edition of *Blaze*.

The touring edition of *Blaze* consists of the key exhibition elements and case studies from the major *Blaze* exhibition, which was presented at the Whitlam Institute, Western Sydney University from April to July 2018.

Touring venues should select from the exhibition elements and case studies to curate an exhibition that best suits their local context, organisational objectives and resources.

The exhibition elements consist of the following:

- Wall panels
- Videos
- Original archives*

* These elements of the exhibition require more complex installation and/or environmental requirements. Interested venues should first discuss the proposed inclusion of these elements with NSW State Archives staff.

Case studies of Historic and Contemporary women are contained in the *Blaze* [e-catalogue](#). All Historic and Contemporary women case studies except for the Women of the Parliament and Millicent Preston Stanley, are available as part of the *Blaze* touring exhibition.

2. ABOUT NSW STATE ARCHIVES

NSW State Archives is the NSW Government's archives and records management authority. It manages the State Archives Collection of 14 million items valued at almost \$1B, a unique and irreplaceable part of Australia's cultural heritage pre-dating 1788. NSW State Archives vision is to be an international leader in custodianship and accessibility of a cultural collection to maximise value for current and future generations.

NSW State Archives' touring exhibitions are designed to be presented at a range of venues including but not limited to libraries, museums and galleries. Touring exhibitions are designed to be easy to install and to provide a basis for grafting local content onto broader state-significant stories. Support material accompanies touring exhibitions and staff are available to provide specialist advice.

3. EXHIBITION CONTACT DETAILS

NSW State Archives
161 O'Connell Street, Kingswood, NSW 2747
PO Box 516, Kingswood, NSW 2747, AUSTRALIA

Senior Advisor, Regional Engagement:

Wendy Gallagher

Wendy.gallagher@records.nsw.gov.au

02 9673 1788

4. EXHIBITION ELEMENTS – SUMMARY

4.1 WALL PANELS

4.1.1 *Blaze* Title, ‘Hero’ and Acknowledgements panels

3 x Title panels

2 x ‘Hero’ image panels

1 x Acknowledgments panel

All venues are required to loan these 6 panels

4.1.2 Historic women panels

45 panels featuring the stories of 20 past women trailblazers

4.1.3 Contemporary women panels

14 panels featuring the stories of 14 current women leaders

4.2 VIDEOS

1 x 26 minute ‘Leadership’ video featuring insights from 14 current women leaders reflecting on their experiences of leadership + 1 wall label

AND/OR

1 x 27 minute ‘Education’ video featuring insights from 14 current women leaders reflecting on their education and how it influenced their thinking and career choices + 1 wall label

4.3 ORIGINAL ITEMS FROM THE NSW STATE ARCHIVES COLLECTION *

A selection of up to 16 original items (e.g. photographic, books, booklets, legal documents, letters of correspondence, watercolour on silk paintings) + labels

* These elements of the exhibition involve more complex installation and/or environmental requirements. Interested venues should first discuss the proposed inclusion of these elements with NSW State Archives staff.

5. EXHIBITION ELEMENTS – DETAILED

5.1 WALL PANELS

All exhibition panel sizes are standardised at 1800mmH x 900mmW, portrait orientation, unless otherwise stated in the table lists below. Venues should calculate the running metres / square metres based on these sizes.

Example: If a venue selects 30 wall panels + the 6 compulsory Title, 'Hero' and Acknowledgements panels then the running metres will be 32.4m.

No separate labels are required to accompany the wall panels.

5.1.1 Title, 'Hero' and Acknowledgements panels (compulsory)



Title and Hero panels (detail)

Panel Identification (ID)	Compulsory selection
Blaze Title / 01	✓
Blaze Title / 02	✓
Blaze Title / 03	✓
Blaze Hero Image / 01	✓
Blaze Hero Image / 02	✓
Blaze Acknowledgements /01 (900mm x 900mm)	✓

5.1.2 Historic and Contemporary Women panels

Wall panels featuring the *Blaze* case studies combine images and text and are thematically grouped according to seven policy spheres: Education; Sport; STEAM (Science, Technology, Engineering, Arts and Mathematics); Communities; Health; Law and Justice; Regulation, Information and Finance. There is one organisational case study, The Rachel Forster Hospital.

Venues should select which panels to loan according to their particular areas of interest.

Venues should read the *Blaze* e-catalogue which contains the stories of all Historic and Contemporary prior to making their selection of wall panels. To access the e-catalogue go to:

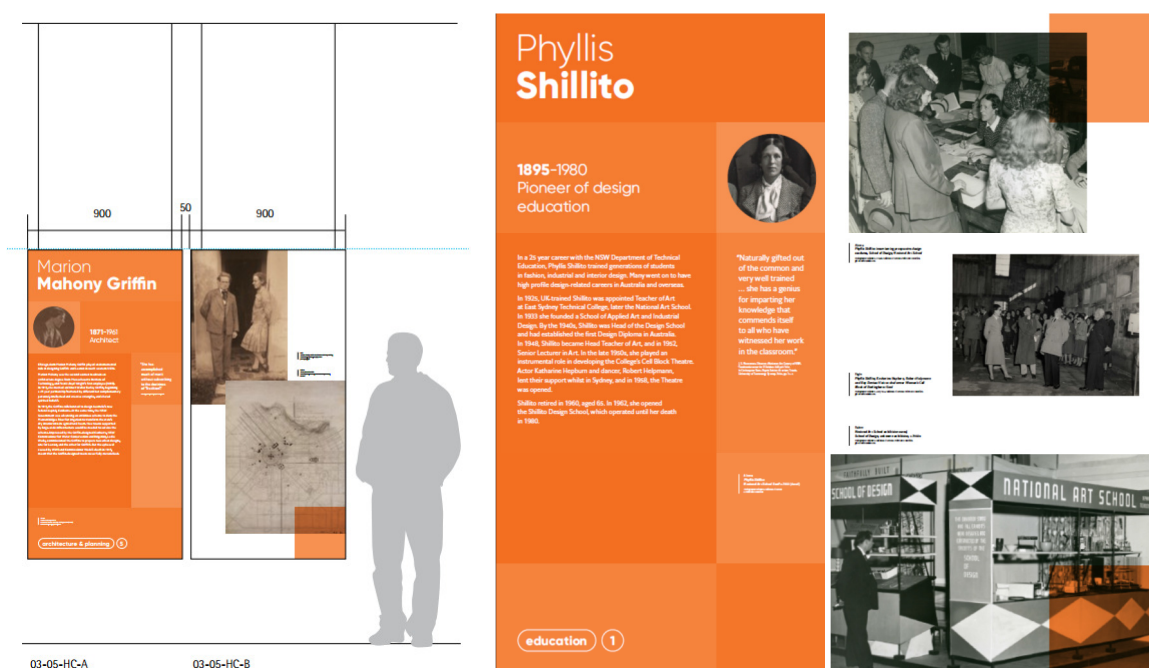
<https://www.records.nsw.gov.au/archives/exhibitions/blaze>

Example 1: A venue may decide to focus only the 'Health' sphere. Therefore, they should select only the health-related panels from the 'Historic Women' and 'Contemporary Women' panels list (not forgetting that the Title, 'Hero' and Acknowledgements panels must also be loaned).

Example 2: A venue may decide to focus only on women from the past. Therefore, they should select only from the 'Historic Women' panels list.

5.1.3 Historic Women panels

45 orange coloured panels featuring the stories of 20 past women trailblazers. There are 2-3 panels per woman.

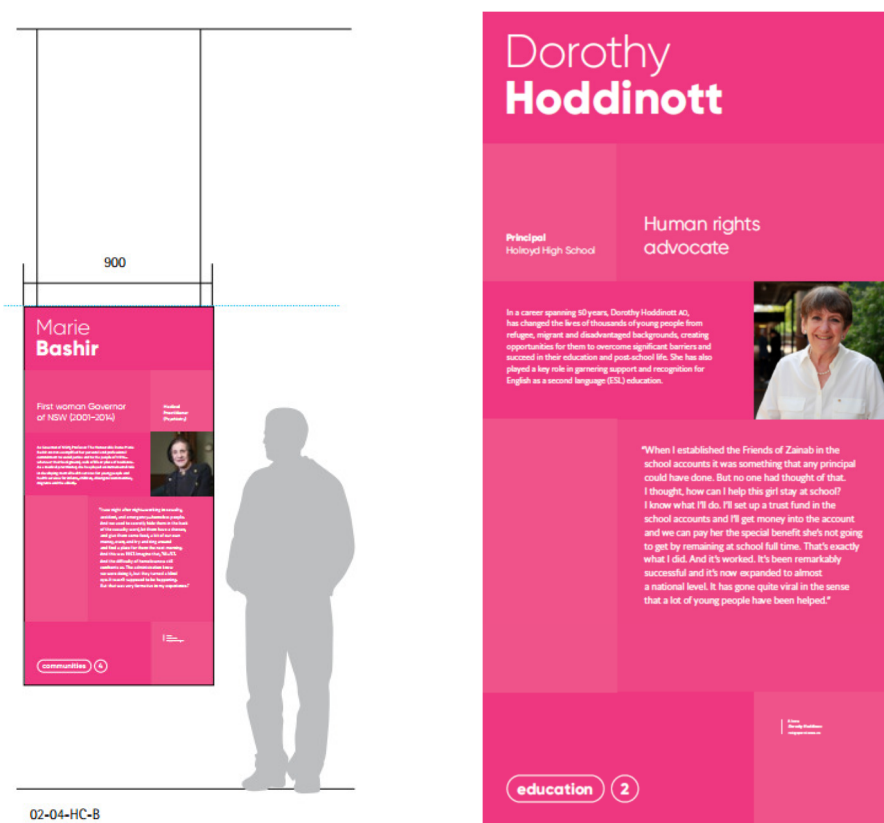


Example of Historic Women wall panels (Marion Mahony Griffin; Phyllis Shillito)

Historic Women: Panel Identification (ID)	Tick if selecting for tour
Historic / Education / Lucy Garvin / 01	
Historic / Education / Lucy Garvin / 02	
Historic / Education / Phyllis Shillito / 01	
Historic / Education / Phyllis Shillito / 02	
Historic / Communities / Pearl Gibbs / 01	
Historic / Communities / Pearl Gibbs / 02	
Historic / Communities / Pearl Gibbs / 03	
Historic / Communities / Margaret Whitlam / 01	
Historic / Communities / Margaret Whitlam / 02	
Historic / Planning & Architecture / Rosette Edmunds / 01	
Historic / Planning & Architecture / Rosette Edmunds / 02	
Historic / Planning & Architecture / Rosette Edmunds / 03	
Historic / Planning & Architecture / Caroline Kelly / 01	
Historic / Planning & Architecture / Caroline Kelly / 02	
Historic / Planning & Architecture / Marion Mahony Griffin / 01	
Historic / Planning & Architecture / Marion Mahony Griffin / 02	
Historic / Sport / Ella Gormley / 01	
Historic / Sport / Ella Gormley / 02	
Historic / Arts / Ida Leeson / 01	
Historic / Arts / Ida Leeson / 02	
Historic / Law & Justice / Rose Scott / 01	
Historic / Law & Justice / Rose Scott / 02	
Historic / Law & Justice / Anne Golding Kate Dwyer / 01	
Historic / Law & Justice / Anne Golding Kate Dwyer / 02	
Historic / Law & Justice / Lillian Armfield / 01	
Historic / Law & Justice / Lillian Armfield / 02	
Historic / Regulation, Information & Finance / Annie Duncan / 01	
Historic / Regulation, Information & Finance / Annie Duncan / 02	
Historic / Regulation, Information & Finance / Belle Golding / 01	
Historic / Regulation, Information & Finance / Belle Golding / 02	
Historic / Regulation, Information & Finance / Image: Goldings, Dwyer / 01	
Historic / Regulation, Information & Finance / Image: Goldings, Dwyer / 02	
Historic / STEM / Sarah Hynes / 01	
Historic / STEM / Sarah Hynes / 02	
Historic / Health / Margaret Harper / 01	
Historic / Health / Margaret Harper / 02	
Historic / Health / Margaret Harper / 03	
Historic / Health / Margaret Harper / 04	
Historic / Health / Jessie Aspinall / 01	
Historic / Health / Jessie Aspinall / 02	
Historic / Health / Lucy Osburn / 01	
Historic / Health / Lucy Osburn / 02	
Historic / Health / Rachel Forster Hospital / 01	
Historic / Health / Rachel Forster Hospital / 02	
Historic / Health / Rachel Forster Hospital / 03	

5.1.4 Contemporary Women panels

14 pink coloured panels featuring the stories of 14 current women leaders. There is one panel per woman.



Example of Contemporary Women wall panels (Marie Bashir; Dorothy Hoddinott)

Contemporary Women: Panel Identification (ID)	Tick if selecting for tour
Contemporary / Education / Dorothy Hoddinott / 01	
Contemporary / Communities / Mary Ann O'Loughlin / 01	
Contemporary / Communities / Marie Bashir / 01	
Contemporary / Planning & Architecture / Narelle Underwood / 01	
Contemporary / Planning & Architecture / Deborah Dearing / 01	
Contemporary / Sport / Jane Spring / 01	
Contemporary / Arts / Kim McKay / 01	
Contemporary / Law & Justice / Lea Armstrong / 01	
Contemporary / Regulation, Information & Finance / Elizabeth Tydd / 01	
Contemporary / Regulation, Information & Finance / Margaret Crawford / 01	
Contemporary / Regulation, Information & Finance / Jeannine Biviano / 01	
Contemporary / STEM / Marlene Kanga / 01	
Contemporary / Health / Alice Kang / 01	
Contemporary / Health / Teresa Anderson / 01	

5.2 VIDEOS

Two videos were produced especially for the exhibition. These feature 14 contemporary women leaders, the same who make up the 'Contemporary Women' panels.

1. Leadership video: 26 minutes duration, featuring insights from women leaders reflecting on their experiences of leadership in the public sector + 1 wall label.
2. Education video: 27 minutes duration featuring insights from women leaders reflecting on their education and how it influenced their thinking and career choices + 1 wall label.

Venues are encouraged to present the videos as part of the exhibition. Videos can be screened on a TV /computer monitor, laptop or projected onto a large screen.

Venues should view the videos prior to making their selection. To access the videos go to:
<https://www.records.nsw.gov.au/archives/exhibitions/blaze> and scroll down the page.

Example: A venue may wish to present a selection of 'Historic Women' panels and incorporate the contemporary women subject matter solely through the display of the two videos.

Leadership

'Leadership' as a concept and practice weaves throughout *Blaze: Working Women, Public Leaders*. In this video, the 'present' *Blaze* women reflect on their experiences of leadership in the public sphere.



Education

The opportunity to complete a quality education—secondary schooling and university—has played a critical role in the lives of the women whose stories make up *Blaze: Working Women, Public Leaders*. In this video, the 'present' *Blaze* women reflect on their education and recall how it influenced their thinking and career choices.



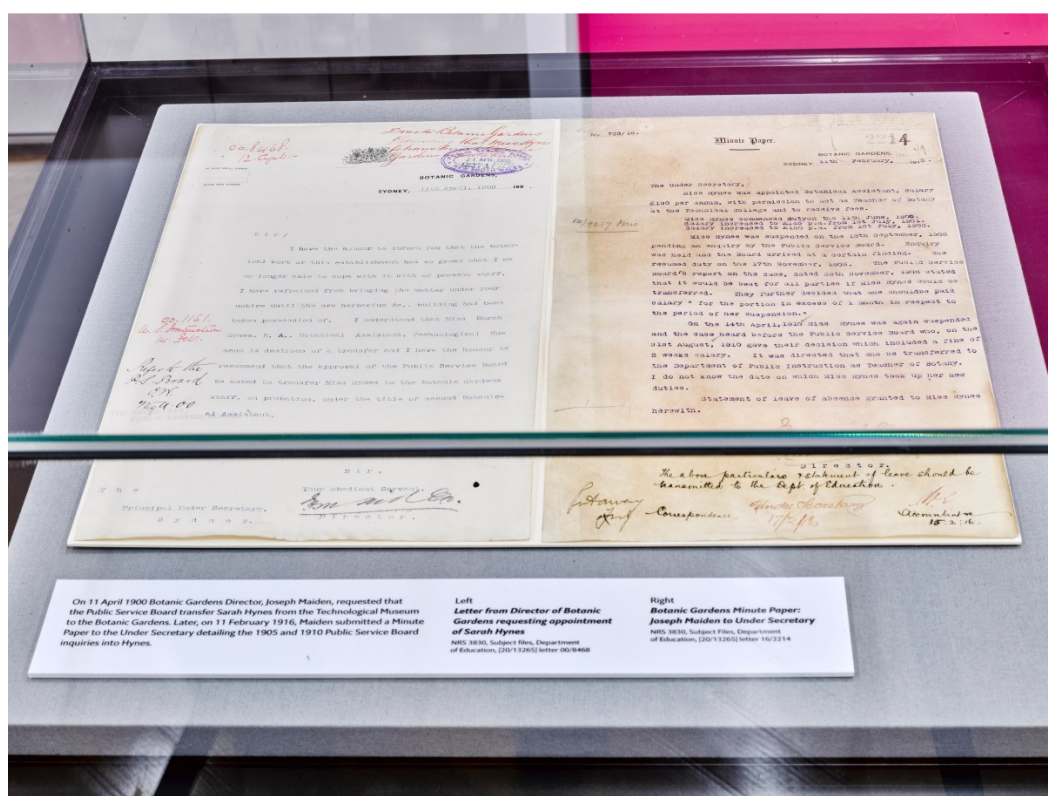
Subject	Duration	Wall label Size	Tick if selecting for tour
Video / Leadership	26 min	600mmH x 450mmW	
Video / Education	27 min	600mmH x 450mmW	

5.3 ORIGINAL ITEMS FROM THE NSW STATE ARCHIVES COLLECTION

Inclusion of this element involves a more complex loaning process. Venues must have specific environmental conditions and secure showcases. Loaning original items will also increase the fee cost. Interested venues should first discuss the proposed inclusion of original items with NSW State Archives staff.



Examples of original archives presented in *Blaze*



Examples of original archives presented in *Blaze*

List of Original Archives

Shaded cells indicate that one label is supplied for two or more items combined.

Relating to	Title	Format	Height (mm)	Width (mm)	Label
Marion Mahony Griffin	Doc 225, Griffith, New South Wales, Australia. Marion Mahony Griffin c.1914	Watercolour on silk	415	1160	100mmH x 100mmW
Marion Mahony Griffin	Doc 224, Leeton, New South Wales, Australia. Marion Mahony Griffin c.1914	Watercolour on silk	415	1160	100mmH x 100mmW
Rachel Forster Hospital	(i) NRS 9873, Item R2111, Photograph of Harriett Biffin. 1898	Photograph	165	107	
Rachel Forster Hospital	(ii) NRS 9873, Item R2287, Photograph of Lucy Gullett	Photograph	90	75	
Rachel Forster Hospital	(iii) NRS 9873, Item R292, Photograph of Margaret Harper	Photograph	124	124	
Rachel Forster Hospital	(iv) NRS 9873, Item R54, Photograph of Constance D'Arcy, 1904	Photograph	163	105	
Rachel Forster Hospital	(v) NRS 9873, Item R671, Photograph of Susannah O'Reilly, 1903	Photograph	164	106	
Rachel Forster Hospital	(vi) NRS 9873, Item R52, Photograph of Elsie Dalyell	Photograph	220	150	
Rachel Forster Hospital	(vii) NRS 9873, Item R3291, Photograph of Sibyl Bevan	Photograph	229	172	
Rachel Forster Hospital	(viii) NRS 4832 [10/4307] 36/264, The New Hospital for Women and Children, First Annual Report and Balance Sheet, 1st January to 31st December, 1922 – front cover	Booklet	220	140	
Rachel Forster Hospital	(ix) NRS 4832 [10/4307] 36/264, Annual Report of the New Hospital for Women and Children for the Year ended December 31st, 1923 – open at pages 2 & 3	Booklet	220	280	1 x combined label 110mmH x 335mmW
Annie Golding & Catherine Dwyer	NRS 13629; 7/7051, Commission of the Peace (Amended), 1921	Document	340	415	

Relating to	Title	Format	Height (mm)	Width (mm)	Label
Annie Golding & Catherine Dwyer	NRS 13032; Consignment 2; Container 46; Item 50. Women's Legal Status Act, 1918. 2 pages (width is for both pages side by side)	Document	270	435	1 x combined label 100mmH x 270mmW
Sarah Hynes	NRS 3830 Department of Education Subject files [20/13265]; Woods' Australian Diary for 1904, Department of Public Instruction, 1904. Width when open	Book	327	420	55mmH x 255mmW
Sarah Hynes	NRS 3830 Department of Education Subject files [20/13265], letter 00/8468; Letter from Director of Botanic Gardens requesting appointment of Miss Sarah Hynes, Department of Public Instruction	Document	330	200	
Sarah Hynes	NRS 3830 Department of Education Subject Files [20/13265], 16/2214; Botanic Gardens Minute Paper: Joseph Maiden to Under Secretary	Document	330	210	1 x combined label 55mmH x 255mmW

6. EXHIBITION SUPPORT MATERIAL

6.1 EXHIBITION E-CATALOGUE

145 pages, soft copy, PDF file

Also available online: <https://www.records.nsw.gov.au/archives/exhibitions/blaze>

The *Blaze* e-catalogue which contains the stories of all the Historic and Contemporary women featured in the exhibition plus the curatorial essay. Additionally, it contains a section on Women of the Parliament, which is not included in the touring exhibition.



Examples of pages from the *Blaze* e-catalogue

6.2 EXHIBITION CURATOR ESSAY

20 pages, hard copy, A5 booklet containing the *Blaze* curatorial essay.



6.3 MARKETING COLLATERAL

Marketing collateral can be used by venues to promote the exhibition.

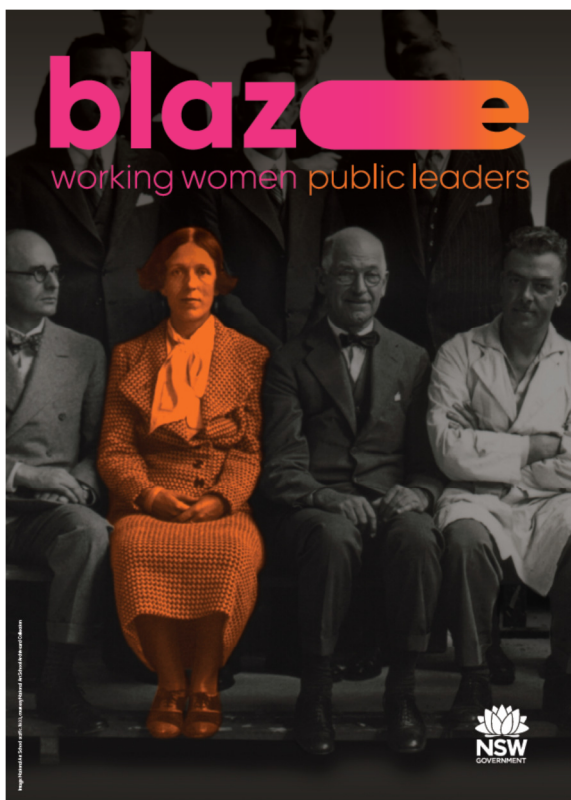
- 2 x 2000mmH x 800mmW pull out banners with self-support
- A2 and A3 size posters for print (supplied as PDF files for print)
- Branding image for use in e-invitations, websites, social media (supplied as JPEG files)



Pull out promotional banner



Branding image



A3/ A2 poster

6.4 COMMUNICATIONS PULL OUTS

If publishing any of the following communications pull outs, please attribute Dr Penny Stannard, Senior Exhibitions Curator, NSW State Archives, as the author/speaker. Footnotes indicate where other attributions should be made.

Blaze: Working Women, Public Leaders is a NSW State Archives touring exhibition that engages with the issue of the underrepresentation of women in public sphere leadership.

Blaze: Working Women, Public Leaders explores the stories of a selection of women from NSW's past who were trailblazers in carving out roles for females in the NSW public sphere.

They were the first women to hold positions that had been traditionally occupied by men. These 'past' *Blaze* women led the way for others to follow and they re-shaped the institutions of the State from within. As 'firsts', their leadership enabled future generations of women to pursue opportunities that they themselves might only have imagined.

Alongside the stories of women from the past, *Blaze: Working Women, Public Leaders* presents the insights and perspectives of 14 current public sphere leaders.

Women have worked in the New South Wales (NSW) public sphere for well over a century, but little is known about how their labour constituted the workings of the State.¹

Today, women make up 62.5 per cent of the NSW public sector workforce, yet they represent just 36.1 per cent of leadership seniority and 41.2 percent of government board and committee appointments.²

A number of themes emerge as the stories of working women past and present are told: Career and family; equal status/equal pay; gendered workplaces and the importance of education.

'Leadership' as a concept and practice weaves throughout *Blaze: Working Women, Public Leaders*. Courage, creativity, collaboration, authenticity, 'having a go', passion, persistence, resilience and 'being oneself' are words which not only describe how the *Blaze* women lead, but define their career journeys.

Blaze: Working Women, Public Leaders involved extensive research into the State Archives Collection and other collections to unravel the 'lost' stories of women from the past, and connect these with the experiences of leading women today.

¹ Whitehead, Kay, 'Post-Suffrage Factory Inspectors in New South Wales', *Labour History*, Vol. 80, 2001, pp. 157-72.

² NSW Government, *Women in NSW Report Series 2017: Work, Leadership and Financial Security*, (Online) available https://www.women.nsw.gov.au/_data/assets/pdf_file/0004/418450/Women-in-NSW-Work,-Leadership-and-Financial-Security-Report-2017_ONLINE.pdf (Accessed 28 February 2018). See also Baird, M., Evesson, J. and Oxenbridge, S., *Advancing women: increasing the participation of women in senior roles in the NSW Public Sector*, NSW Public Service Commission, Sydney, 2014.

APPENDIX

A. FEE STRUCTURE

Touring fee for the exhibition depends on the number of panels selected.

Wall panels	Touring fee	Freight Cost
Up to 30 wall panels including 6 title, hero/acknowledgement wall panels	\$500.00	Venue
31 to 65 wall panels including 6 title, hero/acknowledgement wall panels	\$1000.00	Venue
Original archives	To be negotiated with NSW State Archives	Venue

B. FREIGHT

- The touring venue is responsible for booking the freighting of crates to and from
 - NSW State Archives - Western Sydney Records Centre, 161 O'Connell St, Kingswood NSW 2747
- The touring venue is responsible for freighting costs to and from NSW State Archives
- Allow sufficient time prior to the exhibition for delivery of the crates
- Ensure correct delivery, billing and contact information is provided to the freighting company and to NSW State Archives

C. EXHIBITION CRATING

Always observe your organisation's Safe Working Practices

CRATE DIMENSIONS

2 Crates @ 1840mmL x 940mmH x 382mmD

2 Crates @ 1840mmL x 940mmH x 325mmD

Each crate weighs approximately 100kg

Minimum two people required to handle each crate

REQUIRED EQUIPMENT (not included with crates)

Flatbed trolley (large)

Strap

Electric Drill with #4 Allen key bit

MOVING THE CRATE

Move each crate one at a time

Use a fork lift or pallet jack.

If these are not available, use a large flat-bed trolley

with a ratchet strap to secure the crate to the trolley

Only store and move the crate the 'right way up'

OPENING THE CRATE

Open from the side

It is recommended to use an electric drill (not included)

Use a #4 Allen key drill bit (not included)

Unscrew the bottom and side bolts **first**

Unscrew top centre bolt **last**



PACKING PANELS

Place each panel back to back and face to face with a sheet of protective wrapping in between each panel. **Do not over-pack the crate**



CLOSING THE CRATE

Set the drill lock to about 7 so it doesn't over tighten the bolts

Screw top centre bolt **first** (make sure bottom of the lid is sitting firmly against the body of the box)

Screw bottom centre bolt **second**

Followed by the rest of the top bolts working your way alternating left and right out from the centre

Finish at the bottom of the box

STORING CRATES WHEN NOT IN USE

Store the crates in a dry location

Close the crate to minimise risk of pest infestation

Store 'right way up'

Do not stack the crates on top of each other

Do not place other objects on top of the crates

Ensure the correct number of padded wrapping sheets are kept inside each crate

D. CONDITION REPORTING PROFORMA

Condition reporting allows NSW State Archives to be aware of any damage to touring exhibitions.

PART 1: Upon receiving the exhibition please check each panel and note below those panels that show any damage:

Panel ID	Level of damage Minor, Intermediate or Severe (Please choose 1)	Notes / Details

Condition check completed by:

Date:

Signature:

PART 2: Upon de-installing the exhibition, please check each panel and note below any panels that show any damage:

Panel ID	Level of damage Minor, Intermediate or Severe (Please choose 1)	Notes / Details

Condition check completed by:

Date:

Signature:

E. EXHIBITION REPORT / FEEDBACK PROFORMA

Touring venues are required to provide visitation statistics to NSW State Archives at the conclusion of the exhibition period.

This Report/ Feedback form should be submitted to NSW State Archives no later than 14 days after the end of the exhibition period.

Venue name:	
Exhibition dates:	
Number of days open:	
Number of visitors to venue over exhibition period:	
Further comments / suggestions:	