



**State Archives
& Records**

Records Managers' Forum

16 April 2019

www.records.nsw.gov.au

Program



- **Janet Villata, City of Sydney** - Past, Present and Future: Three community engagement initiatives at the City Archives
- **May Robertson, University of Sydney** - Automating and improving business processes – University of Sydney
- **Afternoon Tea**
- **Tim de Sousa, NSW Government Policy Lab** - Human approaches to digital problems – Applying human-centred design to public policy
- **Rod Brown, Office of the Government Chief Information Security Officer** - The NSW Cyber Security Policy
- **Updates** from Government Recordkeeping

Updates from Government Recordkeeping



- **Review of the State Records Act 1998**
 - Consultation with selected stakeholders familiar with the operation of the Act to identify issues for the review to consider
 - Issues paper due out in May
 - Review will consult broadly with stakeholders on the issues, including NSW public offices, archives users and the public

Updates ...



- **Storage standard and guidance**
 - New Standard on the physical storage of State records issued to all public offices in February
 - Revised guidance and Implementation Guide available on website
- **Revised Counter Disaster Strategies guidance**
 - Guidance has been revised to support new Storage standard and will be published in May
 - Counter disaster plans are essential to protecting physical records
 - Reminder to assess risks affecting records, update priority records lists, and review response and recovery plans

- **Closure of Future Proof strategy and website**
 - Future Proof strategy commenced 2007
 - Designed to improve digital recordkeeping across NSW Government and to implement a digital State archives facility
 - Future Proof website will continue to be accessible for reference purposes, but no new content
 - April 2019 Forum recordings will be available on the Government Recordkeeping website
- **Benchmarking Report**
 - Now available on the Government Recordkeeping website

Updates ...



- **State Archives Management System (SAMS)**
 - New control system for the State Archives Collection
 - Integration of new control system, digital asset management system, and a search and discovery layer for the public.
 - Some changes when transferring records to SARA, e.g. introduction of barcodes which are required to be attached to boxes and volumes
 - Commenced using SAMS at the beginning of April
 - Further information available on our website soon on modifications to our transfer procedures which include information about the new system's requirements.
- **Conservation services**
 - Now providing a conservation service to agencies

Highlights

- **Marriage: Love & Law**

Penrith Regional Gallery until 16 June



- **1828 Census**

Inscribed on the UNESCO Australian Memory of the World Register

Selected records of the 1828 census are currently on a regional tour of NSW